

**By-Laws of Region 1  
Of The  
International Right of Way Association**

ARTICLE I - PURPOSE

The purpose of Region 1 is to encourage the collective participation of Chapters within Region 1 to advance the aims and purposes of the International Right of Way Association. The Region shall serve as a communication link between Chapters and International. The Region 1 Fall and Spring Forums are the primary, but not sole means of accomplishing these aims and purposes.

ARTICLE II - MEMBERSHIP

The membership of the Region 1 Forum shall automatically be:

- A. The Region 1 Chair, Vice Chair, and Secretary/Treasurer.
- B. All Presidents, Vice Presidents and International Directors of Chapters and Affiliate Chapters in Region 1.
- C. All persons whose principal membership is in a Chapter in Region 1 and who are currently members of one of the following:
  - 1. An International Committee
  - 2. The International Executive Committee
  - 3. The International Advisory Council
  - 4. Right of Way International Education Foundation

ARTICLE III - OFFICERS

The officers shall be the Region Chair of Region 1 who shall serve as "Chair" of the Region 1 Forum. In addition to presiding at all Forum meetings, the Chair shall be the Executive Officer to the Forum and shall designate the business address for the administration of Forum affairs. The Vice Chair of Region 1 shall serve as Vice Chair of the Region 1 Forum. The Vice Chair shall act in the absence of the Chair and shall perform such other duties as may be assigned from time-to-time by the Chair. These duties shall include compilation of the Educational Course Schedule from all chapters of Region 1. The Secretary/Treasurer shall manage the secretarial and fiscal affairs of the Forum. These duties shall include preparation and distribution of minutes/action items of meetings and responsibility for Forum finances, if any. The Chair and Vice-Chair shall be nominated and elected pursuant to the applicable International By-laws and Procedural Rules. The Secretary/Treasurer shall be nominated and elected at the Spring Forum.

ARTICLE IV - TERMS OF OFFICE

The term of office of all officers and members of the Region 1 Forum shall be concurrent with their respective Chapter and International offices and status.

ARTICLE V - MEETINGS

The time and place of meetings shall be designated by the Chair. The Forum shall meet at least twice each year, once in the Spring and once in the Fall, in addition to meetings held at the International Education Conference. Except for the meetings at the International Education Conference, notice of the time and place of all meetings shall be given to all members at least thirty (30) days in advance.

## ARTICLE VI - VOTING

With respect to any matters calling for a vote of the Regional Forum, each Chapter present shall be entitled to up to two votes, from International Director 1 and from International Director 2, regardless of the number of Chapter members attending such meeting. One person is entitled to one, and only one, vote. Other members in attendance shall have a voice but no vote. A majority vote is required for passage.

Each Chapter's vote(s) shall be cast by the International Director(s) in attendance or by his or her written designee. Written notice of such voting representation shall be submitted to the Chair prior to the Forum.

In the event of a tie vote, the Region Chair may cast the tie breaking vote.

Voting may also take place via the Internet. The proposal will be sent out by the Chair for discussion by e-mail. Changes made in the proposal and resent by e-mail with votes being returned by e-mail, The Region Secretary/Treasurer will then tally votes and the results sent back to all Chapter Presidents and Vice Presidents or International Directors by e-mail.

## ARTICLE VII - QUORUM

At the meeting of the Regional Forum, a majority of voting members present or their written designees shall constitute a quorum.

## ARTICLE VIII - FUNCTION

The functions of the Regional Forum shall include but not be limited to the following:

- A. Nomination of the Region Chair and Vice Chair for purposes of voting and approval by the Board of Directors.
- B. Nomination and election of the Region Secretary/Treasurer.
- C. Assist in the selection of prospective:
  - 1. Nominees for other International officer positions.
  - 2. International Committee Members
- D. Promotion and Sponsoring of Educational Conferences.
- E. Assist the Regional Chair, Vice Chair and Secretary/Treasurer by communication of ideas, attitudes, information and data from the Chapters, and various Committees.

The functions of the Region shall include, but not be limited to the following:

- A. Partner with Region 1 Chapters to host seminars from time to time on subjects of interest to the Chapter and Region membership.
- B. Raise funds to support aims and purposes of the Association, including but not limited to enabling Region Officers to visit Chapters and enabling the Secretary/Treasurer to attend the annual Education Conference.
- C. Provide support and advice to the Chapters' Education Chairs.

## ARTICLE IX - AMENDMENTS

These By-laws may be repealed, amended, or new By-laws adopted, at any regular meeting of the Forum by an affirmative vote of the majority of the voting representatives present after the same has been sent, by mail or e-mail, to the active members of the Forum at least thirty (30) days prior to the meeting. Said action by the Forum shall not become effective until approved by the International Executive Committee.

ARTICLE X – INTERNATIONAL ORGANIZATION

Nothing in these By-Laws shall be interpreted to be inconsistent with the Articles of Incorporation or the International By-Laws of the International Right of Way Association.

ADOPTED THIS 30<sup>th</sup> Day of July, 2019.

REGION OFFICER                      SIGNATURE      *Yoli Matranga*  
Yoli Matranga, SR/WA  
Chair, Region 1

REGION OFFICER                      SIGNATURE      *Mike Flanagan*  
Mike Flanagan, SR/WA  
Vice Chair, Region 1